

**MINUTES OF A SPECIAL MEETING OF THE PATER HALL  
COMMUNITY TRUST HELD ON FRIDAY 21<sup>ST</sup> DECEMBER 2007 at  
1530HRS.**

**Present:** Councillor Ron Watts (Chairman)  
Councillor Don Esmond  
Mrs Wendy O'Driscoll  
Mrs Patricia Thomas  
Mr Andrew Johnstone

**Apologies:** Councillor Phil Gwyther  
Mrs Sandra Weatherall

**In attendance:** Mr Ian Jones                      Company Secretary)  
Mr Jeremy Jones                      (Caretaker / Handyman, Pater Hall)

**36. Reason for the Meeting.**

The Company Secretary explained that the purpose of the meeting was to make progress on the work which was required to be completed on the Hall in the light of a notification he had received from the Landfill Tax Credit Scheme which had informed him on 10 December 2007 that no grant was payable. There appeared to be a misunderstanding of the role of the Trust and the role of the Town Council in the running of the Hall. He was particularly concerned that the letter read "Whilst much of the project appears to meet the Landfill Tax Credit criteria, it was the opinion of the board that the project was of more benefit to the Town Council than the wider community". The letter went on to say "... If another application for a more specific element of the project, which is purely of community benefit, was submitted, this might be better received by the board." In addition he also had to report that when he had finally managed to speak to David Davies from the THI project he had been told that we would not be eligible for any grant aid because the work had been completed prior to any agreement being given. The Company Secretary stated that at no time had he been informed that no grant would be given if we proceeded with the work. In fact he had sent a letter to THI with details of the preferred tenderer and had indicated in that letter that work would start in March 2007. Once the work had been completed he then started chasing THI for their share of the external work costings. THI did not deny that they had received the March letter and he had pointed out that a reasonable person receiving the letter would have been on notice that the work was to commence and that the sender of the letter should be advised that no grant would be payable if the work went ahead. Instead the Company Secretary when chasing for the money had been told that the Phase 2 work had not yet been approved and the necessary documentation signed so that no grant could be awarded. He accepted that on reflection he should have not depended on telephone communication but to have pressed for a response to the letter sent in March. In the circumstances there was nothing further we could do. A letter of complaint would not produce any change to the current situation. His advice would be to let the matter rest as he had made David Davies fully aware of his disappointment and the fact that he believed he had been misled on the matter as a Red Warning Light should have picked up on receipt of his application letter and copy of the tender document.

Chris Richards from Pembroke Design had re-examined the original costings so that we had a breakdown of each particular task so that the work to be approved was within our remaining

funds and also met the criteria required by the National Assembly Government. After discussion it was agreed that the following work would be completed:-

Works to rear of building i.e. toilet block, foyer, chairlift to first floor

Emergency lighting to the whole of the building

Chairlift to the front of the building to allow access from the foyer to the Meyrick Suite.

Fire Alarm to the whole building

Restricted M & E for the rear and front of the building to include a new heating system and zoning of the heating throughout the Hall.

This would reduce the likely cost to something in the order of £110,000 plus VAT.

The Committee approved these costings and the Chairman and Company Secretary were given permission to enter into any further discussions with Pembroke Design to enable to work to be started as soon as possible. The cost of the internal lift instead of a chair lift from the rear Foyer to the Warrior Room was to be re-examined with Pembroke Design to see if this could be completed as part of the reduced work.

A further meeting would be held once tenders for the work had been received.

The meeting finished at 1555hrs.