

**MINUTES OF A MEETING OF THE PATER HALL COMMUNITY
TRUST HELD IN THE MEYRICK SUITE, PATER HALL,
PEMBROKE DOCK ON TUESDAY 5TH JUNE 2007 COMMENCING
AT 1830HRS.**

Present: Councillor Ron Watts (Chairman)
Mrs Wendy O'Driscoll (Vice Chairman)
Councillor Phil Gwyther
Mrs Patricia Thomas

In attendance: Mr Ian Jones (Company Secretary)
Mr Jeremy Jones (Caretaker / Handyman, Pater Hall)

9. Apologies for absence.

Apologies were received from Mrs Sandra Weatherall and Mr Andrew Johnstone.

10. To approve the minutes of the meeting held on 1 May 2007.

It was proposed by Mrs Pat Thomas and seconded by Mrs Wendy O'Driscoll that the minutes as circulated prior to the meeting be accepted as a true record of proceedings.

11. Matters arising.

Ian stated that he was still awaiting confirmation from the Pembroke Dock Heritage Initiative Scheme that they were now able to give a 50% grant towards the exterior scheme. At this stage he was reluctant to proceed with any further schemes until we knew how much we had available after completion of phases 1 and 2(a) given that there were additions in respect of the renewal of the coping stones. He read out details from Pembroke Design regarding the drilling of a bore hole to check that the extension to be included in phase 2(b) could go ahead. It was agreed that such work and costing should be approved. Work on costings in respect of the Phase 3 work in the front foyer was ongoing. Mr Gwyn Evans had stated that such improvements could attract a 50% grant from Objective 1 money. Until we had costings we could not proceed further on this work and in any event we would have to seek further grant aid. Ian stated that he had not requested from the National Assembly Government the £100,000 final grant donation until we were ready to proceed on phase 2(b) or part of that scheme.

12. Costings in respect of improvements to the foyer at the front of the building.

Members reviewed the proposed improvements to the existing front foyer. They viewed the existing entrance and the following points were raised:-

- (a) Widening existing access into the Main Hall
- (b) Consider having the proposed bar / servery opening out into the Main Hall

- (c) Changing where the new bar/servery was to be sited to the existing ladies toilet side and then moving the new toilet block to the other side.

Concern was expressed about the additional costs which would follow from encroaching onto the sprung flooring.

It was agreed that we would await the costing from Pembroke Design but that Ian would make contact with Chris Richards regarding what additional costs would be incurred if the bar / servery encroached onto the sprung floor.

13. Financial Report.

Ian gave brief details of the Trust Bank Accounts and income since the last meeting.

The Current Account stood at £21,433.97

The Deposit Account Stood at £42,759.94

A cheque had now been cashed in respect of the Phase 2(a) but this only represented about 90% of the cost to date and there would be further costs for the coping stones.

14. Correspondence.

Ian stated that he had been contacted by the Summer Festival Group who wished to enquire if a concession could be made in the hire fees to be paid during the four days there was to be an exhibition in the foyer. The Trustees agreed that a concession could be made in this instance since the foyer was being booked for four consecutive days. It was agreed that the charge would be 1/3 of the normal foyer hourly rate.

Ian had also received an enquiry from Pembrokeshire Dance Academy who wished to hire the Main Hall and Sunderland Room for a number of days during the school holidays (6 weeks duration in all). This was a new group who were hoping to book the Main Hall and Sunderland room on a regular basis from the Autumn for two days a week (4 hours on a Wednesday and 8 hours on a Saturday). It was agreed that as this was a new venture and they would be using the Hall regularly for some six weeks that the rate of charge would be reduced to £8 per hour.

15. Any other business.

Ian reported that a new group was using the Hall on Monday for 3 hours in the evening in respect of a Whist evening. Slimming World had kindly agreed to use the Sunderland Room rather than the Warrior Room for a period of 6 weeks, however, the Whist Group now wished to meet on a regular basis and he was trying to see if Slimming World would be willing to start and finish their session about 15 min earlier so that both groups could be accommodated. It was unfortunate that both wanted use of the ground floor although once the lift was installed in phase 2(b) this would no longer be a problem. The Trustees approved the negotiations which they hoped would be fruitful.

16. Date of Next Meeting.

The Next meeting would be held on Tuesday 24th July 2007 at 1830hrs.

The meeting closed at 1945hours.